



**CENTRE FOR GRADUATE STUDIES
UNIVERSITI MALAYSIA PERLIS**

**To all applicants
Postgraduate Program
Universiti Malaysia Perlis**

Thank you for choosing Universiti Malaysia Perlis !

While filling in the form , please pay attention to the following :

- Fill in the form in block letters using a black pen or a typewriter ;
- All sections must be filled in. State “not applicable” wherever necessary.

The completed application form must be submitted with the following documents :

- i) **Malaysian Applicants**
Money Order of RM 53.00 for processing fee to ‘**Bendahari UniMAP**’.
- International Applicants**
Non-refunable processing fee of USD32 via telegraphic transfer **SWIFT Code: BMMBMYKL**
- ii) 2 certified copies degree/equivalent qualifications, Teaching English as a Foreign Language (TOEFL) / International English Language Testing System (IELTS) or any other English tests that are equivalent, professional certificates and full Academics Transcripts. Applicants in their final semester of first degree must attach certified copies of result for every semester;
- iii) Letter of undertaking for Scholarship/training award/study loan ;
- iv) Letter of approval/official leave from employer/relevant authorities to pursue this programme.
- v) Copy of research proposal (*for research mode applicants*)
- vi) Four (4) copies of every used pages of International passport and four (4) copies of passport-sized colored photograph for student pass / visa application ;

Please be informed that the acknowledgment letter must be completed and sent together with the application form. Only the completed form will be processed. Please address your application to :

**Dean
Centre for Graduate Studies
Universiti Malaysia Perlis
112 & 114 (First Floor) Block A
Taman Pertiwi Indah
Jalan Kangar – Alor Setar, Seriab
01000 Kangar
Perlis
MALAYSIA**

Looking forward to seeing you at UniMAP. Thank you.

D. KELAYAKAN AKADEMIK / ACADEMIC QUALIFICATIONS

Universiti/Institusi <i>University/Institution</i>	Nama Ijazah Diperoleh <i>Name of Degree Awarded</i>	Tahun Masuk <i>Year of Entry</i>	Tahun Berijazah <i>Year of Graduation</i>	Kelas Kepujian/ PNGK atau setaraf* <i>Honours Classification /CGPA or equivalent*</i>

* Untuk pelajar yang AKAN berijazah, sila nyatakan PNGK terkini / For GRADUATING students, please state the latest CGPA

E. KEMAHIRAN BAHASA INGGERIS / ENGLISH LANGUAGE PROFICIENCY

Ujian / Test	Tarikh / Date	Gred/Skor <i>(Grade/Score)</i>
1.		
2.		
3.		

* Sila sertakan salinan keputusan yang telah disahkan / Attach certified copy of the results

F. BANTUAN KEWANGAN / FINANCIAL SUPPORT

Sila tanda (✓) di mana berkenaan / please tick (✓) where applicable

Biasiswa / Scholarship

Saya dibiayai penuh oleh majikan / kerajaan negara saya (sertakan dokumen berkenaan)
I am fully sponsored by my employer/ home government (attach relevant documents)

Saya dibiayai sendiri / oleh keluarga saya
I am supporting myself / by my family

Lain - lain (sila nyatakan) _____
Others (please specify)

Sila kemukakan salinan penyata akaun bank yang disahkan/surat jaminan pembiayaan
Please attach certified photocopy of statement of bank account/Letter of financial guarantee

Nama dan alamat penaja atau organisasi yang akan membiayai pengajian anda

Name and address of person or organization sponsoring you

G. PENGALAMAN PENYELIDIKAN / RESEARCH EXPERIENCE

Tajuk <i>Title</i>	Penganjur <i>Organizer</i>	Tempoh <i>Duration</i>
1.		
2.		
3.		

H. PENGADIL / REFEREES

Sila nyatakan dua orang pengadil yang mengenali anda. Pastikan pengadil menggunakan borang laporan pengadil yang disertakan.

Name two referees for your application. Ensure your referees use the referees report form attached.

	(1)	(2)
Nama/Name		
Jawatan/Position		
Alamat / Address		
No. Telefon / No. Faks Telephone No./ Fax No.		
Emel / Email		

I. PERAKUAN / DECLARATION

Saya akui bahawa segala maklumat dan dokumen yang saya berikan adalah benar dan lengkap. Saya menyedari bahawa Universiti Malaysia Perlis berhak menolak permohonan saya / menarik balik tawaran kemasukan sekiranya maklumat serta dokumen didapati tidak benar dan tidak lengkap.

I hereby declare that all information and documents provided are true and complete. I acknowledge that Universiti Malaysia Perlis may reject my application / withdraw the offer of admission if the information and documents provided are found to be false or incomplete.

.....

Tarikh /Date

.....

Tandatangan / Signature

J. PANDUAN MENULIS CADANGAN PENYELIDIKAN / GUIDELINE IN WRITING RESEARCH PROPOSAL

Sila rujuk lampiran PIT 01 – A seperti yang disertakan. / Kindly refer to attachment PIT 01 – A as included.

Sila kembalikan borang yang lengkap kepada/ Please return the complete form to:

**Pusat Pengajian Siswazah
Universiti Malaysia Perlis (UniMAP)
No. 112 & 114 (Tingkat Satu)
Taman Pertiwi Indah
Jalan Kangar – Alor Setar, Seriab
01000, Kangar
Perlis
MALAYSIA**

*Centre for Graduate Studies
Universiti Malaysia Perlis (UniMAP)
No. 112 & 114 (First Floor)
Taman Pertiwi Indah
Jalan Kangar – Alor Setar, Seriab
01000, Kangar
Perlis
MALAYSIA*

Untuk Kegunaan Pejabat Sahaja / For Office Use Only

1. KELULUSAN PENGAJIAN IJAZAH TINGGI / POSTGRADUATE OFFICE APPROVAL

	Borang CGS01/CGS01 Form
	Borang CGS02/CGS02 Form (diisi oleh 2 orang pengadil (filled by 2 referees)
	2 salinan ijazah yang disahkan /2 copies of certified degree
	2 salinan transkrip yang disahkan /2 copies of certified transcript
	2 salinan ujian Bahasa Inggeris yang disahkan/2 copies of certifies English language test
	2 salinan kad pengenalan yang disahkan /2 copies of certified identity card
	2 salinan surat beranak yang disahkan /2 copies of certified birth certificate
	4 Salinan pasport (untuk pemohon antarabangsa)/4 Copies of international passport(for international applicant)
	4 keping gambar berukuran pasport (1 dilekatkan pada Borang Permohonan PIT01) / 4 copies of passport size photograph (1 is fixed to the Application Form PIT01)
	Yuran proses / Processing fee : RM 53.00 (Malaysian Applicant) / USD 32 (International Applicant)
	Dokumen pembiayaan pengajian /sponsorship document
	Surat kebenaran sambung belajar dari majikan (pelajar Sambilan) / Letter of approval from Employer (Part Time students)
	Cadangan Penyelidikan (calon Mod Pengajian) / Research Proposal (Research Mode candidate)

Catatan
Remarks

_____ Tandatangan Pegawai / Officer's Signature : _____

Tarikh / Date : _____

2. PERAKUAN JAWATANKUASA IJAZAH TINGGI PUSAT PENGAJIAN /SCHOOL'S POSTGRADUATE STUDIES COMMITTEE APPROVAL BIL. _____

Diterima untuk / Accepted for

Sarjana / Master

Mod Pendaftaran / Registration Mode

Sepenuh Masa / Full Time

Sambilan / Part Time

Mod Pengajian / Study Mode

<input type="checkbox"/> Mod Campuran Mixed Mode	Program Programme	
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Tandatangan Dekan Pusat Pengajian dan cop rasmi : _____
Dean's Signature and official stamp

Tarikh /Date : _____

**PUSAT PENGAJIAN SISWAZAH
UNIVERSITI MALAYSIA PERLIS**

**SENARAI SEMAK PERMOHONAN
(Application Check List)**

Tandakan \checkmark bagi perkara-perkara yang disertakan dalam ruang yang disediakan
(Please tick \checkmark in the column for the documents which are enclosed)

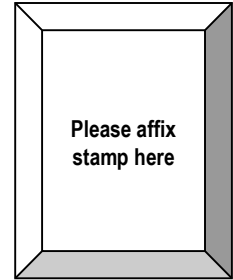
No.	Dokumen Yang Diperlukan (Documents required)	Tandakan \checkmark (Tick)
1	Wang pos bernilai RM 53.00 sebagai yuran proses bagi pemohon Malaysia atas nama 'BENDAHARI UniMAP' <i>Proof of receipt non-refunable processing fee of USD 32 in form telegraphic transfer made payable to the 'Bendahari UniMAP'(for international students)</i>	
2	Borang Permohonan (CGS 01) yang lengkap diisi dan bertandatangan <i>Complete and signed application form (CGS 01)</i>	
3	Empat (4) keping gambar dengan satunya dilekatkan di borang permohonan <i>Four (4) copies of recent photograph , and one is fixed to the application form</i>	
4	2 salinan kad pengenalan, surat beranak, ijazah/kelulusan setaraf, sijil kelulusan profesional dan transkrip akademik lengkap serta sijil TOEFL/IELTS (pelajar antarabangsa) yang telah disahkan . Salinan sah keputusan peperiksaan akhir bagi setiap semester (bagi pemohon dalam tahun akhir pengajian) <i>2 copies of birth certificate, certified degree/ equivalent qualifications professional certificates and full academic transcripts together with certificate of TOEFL/IELTS. Certified copies of results for every semester for applicants in their final year</i>	
5	Dua (2) salinan borang pengadil (PIT 02) daripada dua (2) orang pengadil <i>Two (2) copies of referee form from two (2) referees</i>	
6	Empat (4) salinan setiap mukasurat pasport antarabangsa serta Empat (4) keping gambar berukuran pasport untuk urusan permohonan pas pelajar (bagi pemohon luar negara sahaja) <i>Four (4) copies of every page of the international passport and four (4) copies of passport sized colour photos for the student pass application process (for international applicants only)</i>	
7	Surat pengesahan pembiayaan pengajian (jika ada) <i>Scholarship/training/study loan certification letters (if any)</i>	
8	Surat kebenaran sambung belajar bagi pelajar Sambilan (Mod Penyelidikan sahaja) <i>Letter of approval/official leave from employer /relevant authorities to pursue this programme for Part Time students (Research Mode only)</i>	

NAMA (NAME)	
PROGRAM (PROGRAMME)	
PUSAT PENGAJIAN (SCHOOL)	
TANDATANGAN (SIGNATURE)	

***attach this checklist together with the complete application form**



Universiti Malaysia Perlis
 Centre for Graduate Studies
 112 & 114, Block A, Taman Pertiwi Indah
 Jalan Kangar – Alor Setar, Seriab
 01000, Kangar, Perlis
 MALAYSIA
 Tel: 6 04-979 8333/8331/8336



CGS LETTER OF ACKNOWLEDGEMENT

Applicant's Name

Applicant's Address

.....

Country Postcode.....

Degree Programme Applied For: MSc

Research Field

Mode of Study Mixed Mode *RETRACE programme*

Dear Sir/Madam,

Application for Admission to Postgraduate Programme

We have received your application forms for PhD / Master in

1. You will be informed as soon as a decision is made on your application.
2. We are unable to process your application because the following item(s) were not enclosed/have not been received:
 - a. Processing fee of RM 53.00 of postal money (Malaysian applicants) / USD 32 via telegraphic transfer (international applicants)
 - b. Two (2) certified true copies of Degree Scroll/Academic transcript.
 - c. Other documents (as indicated below):

Thank you.

.....
 for Centre for Graduate Studies

.....
 Date